

ATTENDANCE ON-THE-GO!



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An easy app for all your HR needs!

FORTUNA
IMPEX PVT LTD



Proposal Overview

Why Cloud-Based Solutions?
OTG HR at a Glance

Features:

- Face Attendance
- Team Face Attendance
- Manual Attendance
- Late Attendance
- Single Punch Attendance
- Approvals
- Attendance Reports
- Task Tracker
- Employee Tracking
- Leave & Tour Apply

Why Cloud-Based Solutions?

REGULAR UPDATES

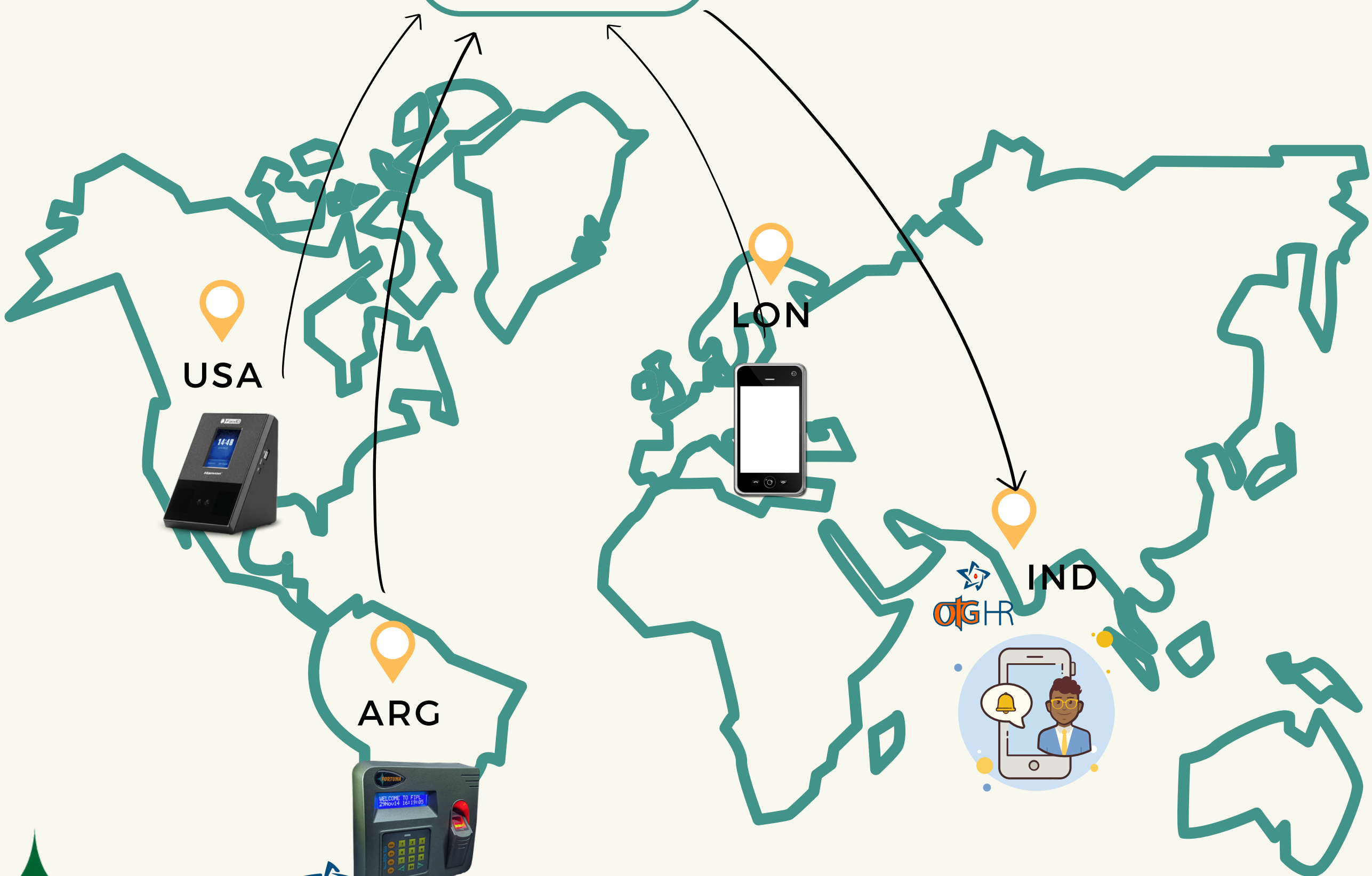
Opposed to the software which is delivered through hard mediums unlike in the previous decade, cloud based products could be updated as frequently as weekly.

BETTER SECURITY

Hosting on a good cloud platform helps you enjoy the security of that cloud provider, something that is extremely difficult to achieve when someone is working locally.

EASIER TO SCALE

When you expand your organisation, infrastructure has to expand as well. Cloud applications help you seamlessly upgrade your software infrastructure without burning a hole through your pocket



OTGHR at a Glance

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Face Attendance

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Features

Following are the features of Face Attendance:

→ **01**

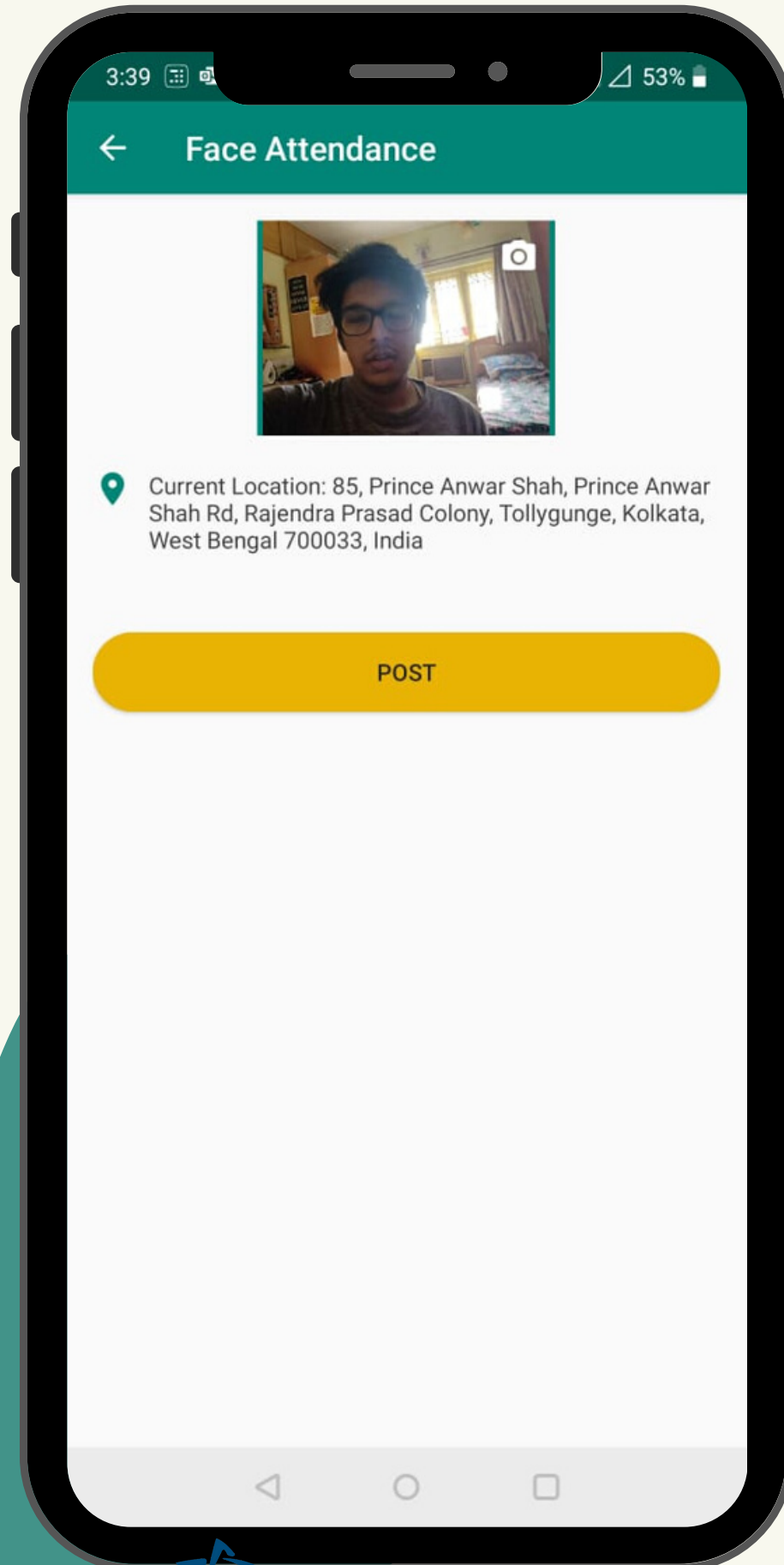
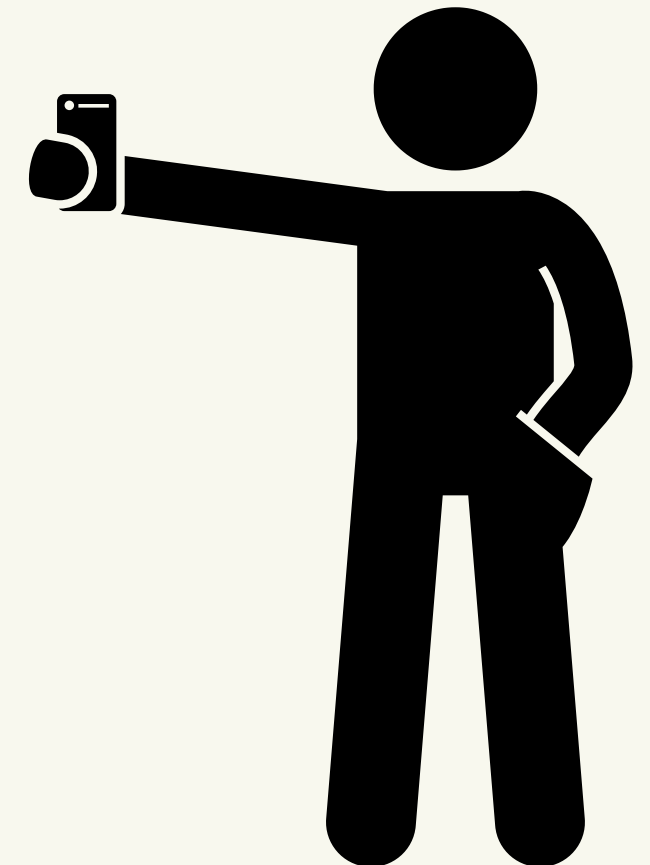
Facial Recognition through Selfie Attendance and Live Face Detection.

→ **02**

Automated Attendance and Approval.

→ **03**

Geo Location and Fencing when daily face attendance is marked.





Team Face Attendance

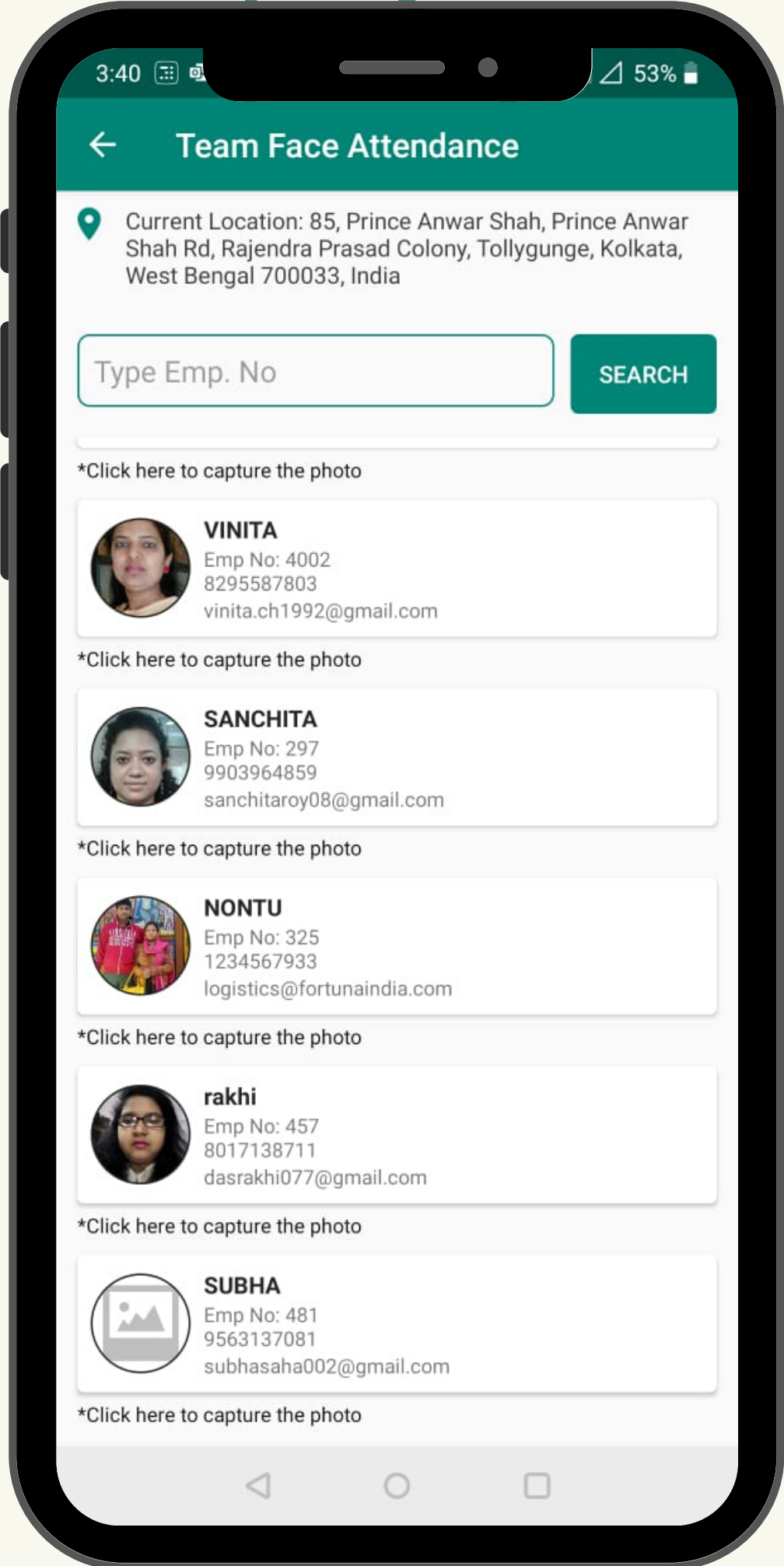
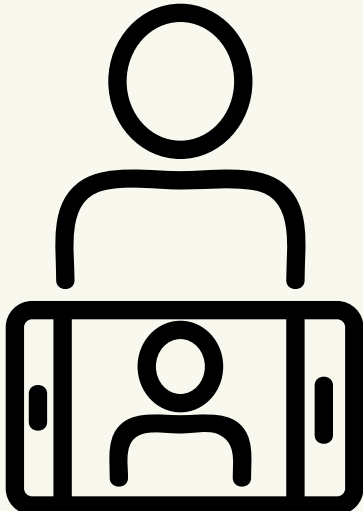
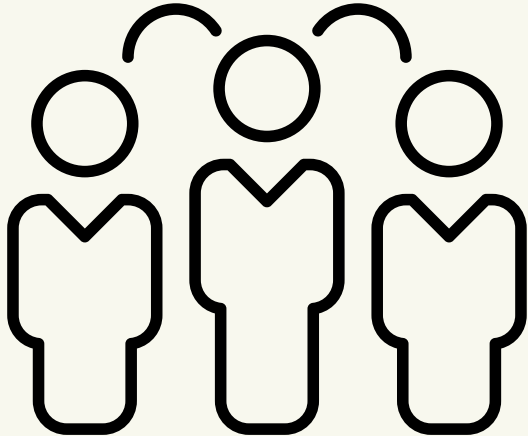


One Phone Attendance

This feature is especially useful when everyone in the team does not own a smartphone. An individual of the same or higher level in hierarchy marks team attendance of employees through facial recognition of their individual faces.

Accessibility

The presence of even one smartphone makes it possible for the team to mark attendance when working on-field.



Workflow

Following are the features of Team Face Attendance:

→ **01**

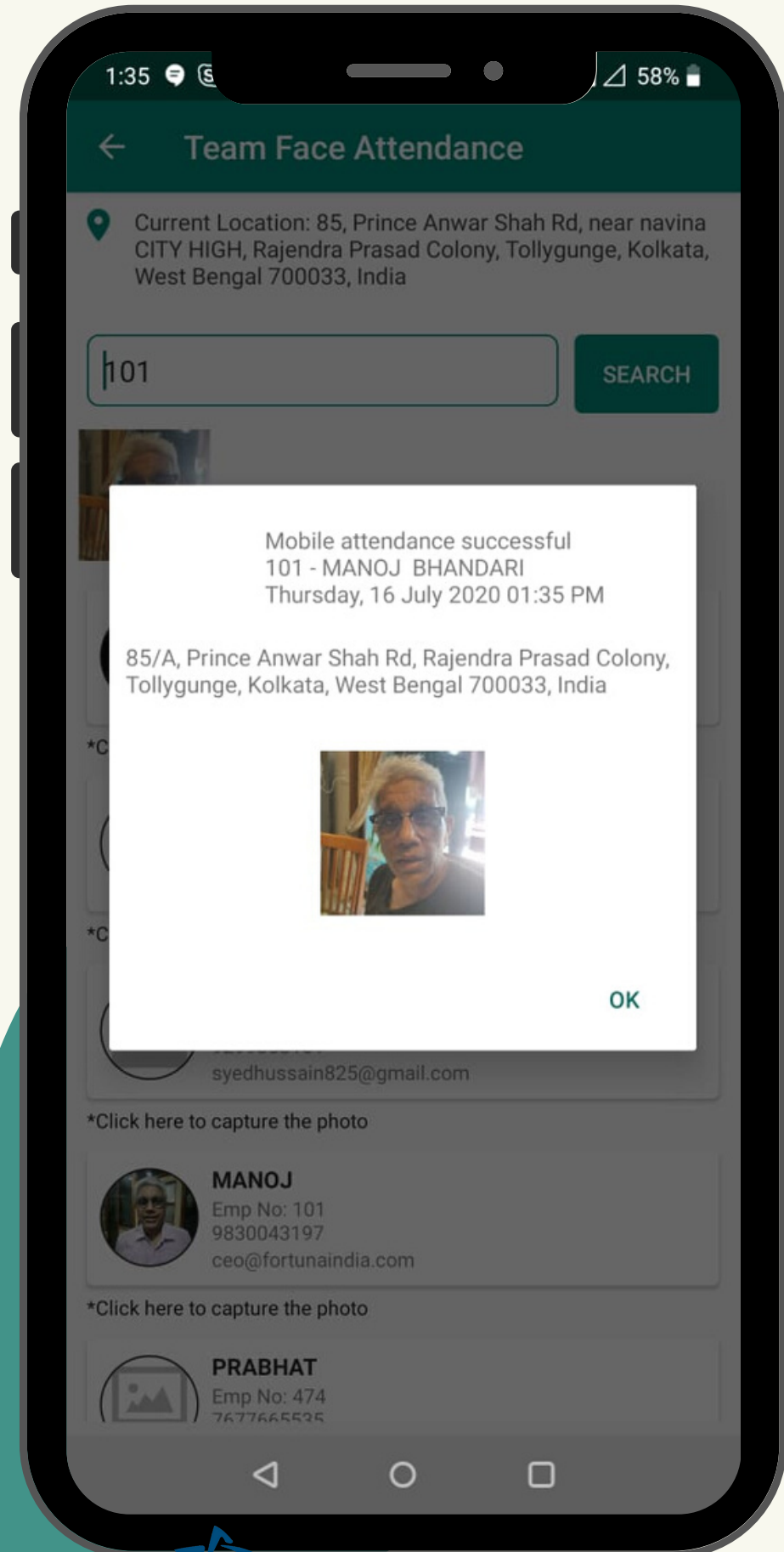
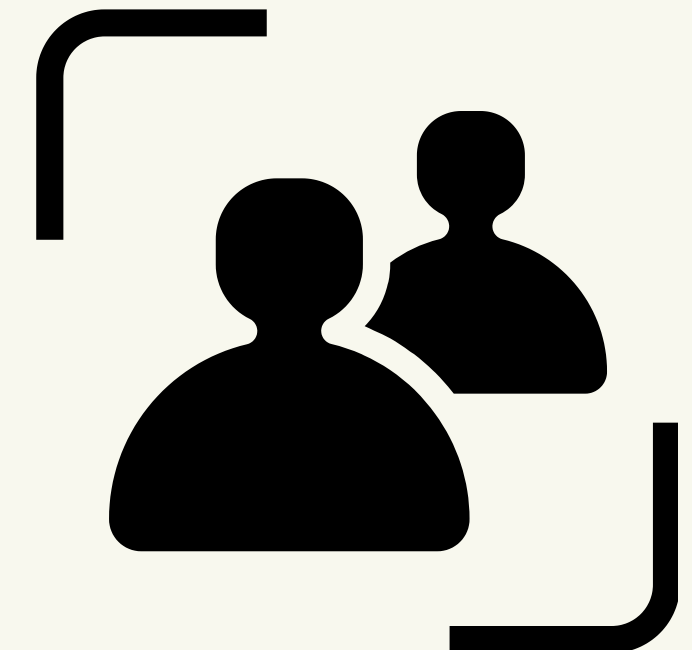
Manager/ Colleague searches for the employee who he wants to mark the attendance for.

→ **02**

He clicks a photo of that employee with his smartphone and geo-location is also captured.

→ **03**

Face Recognition is applied and attendance is auto-approved if the employee face matches the database record.





MANUAL ATTENDANCE

Attendance On-Approval

**Attendance Application
made easier!**

01

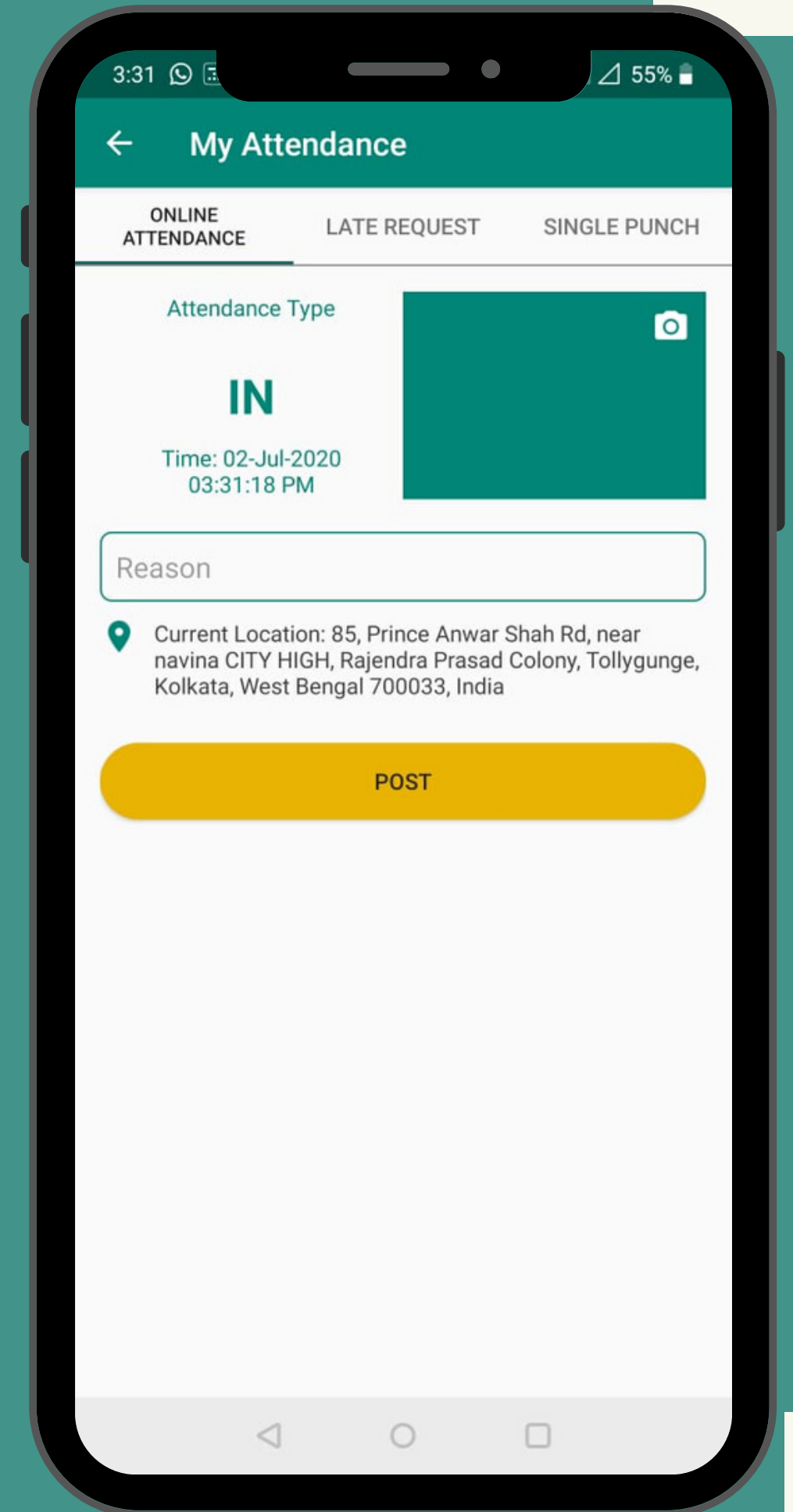
Employee marks Online Attendance

02

Request goes to immediate manager.

03

Immediate Manager either approves or forwards to higher authorities.





LATE REQUEST APPLICATION

Late Application Request

Can be used to regularize late arrivals!

01

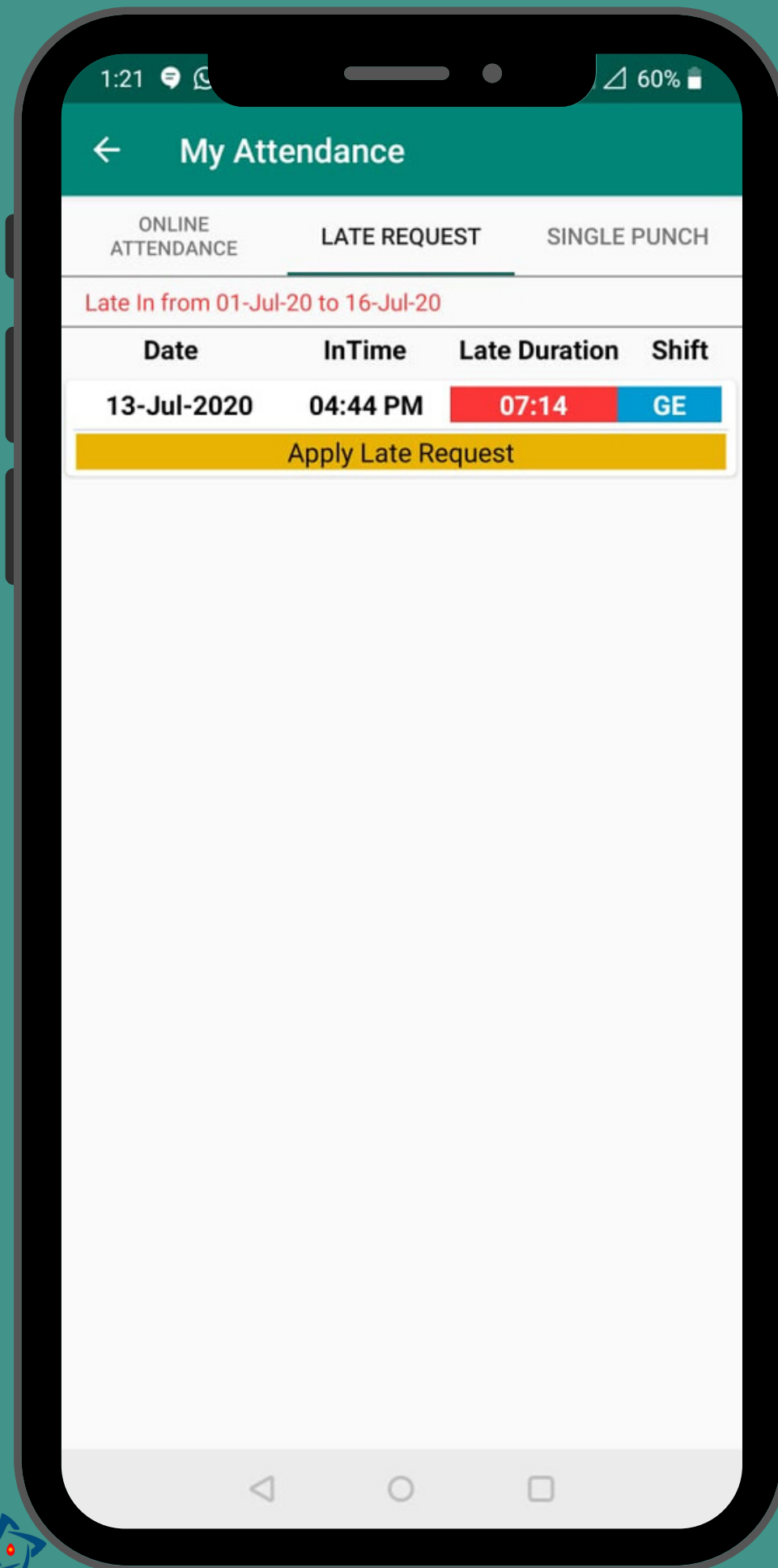
Employee applies for late request.

02

Request goes to immediate manager.

03

Immediate Manager either approves or forwards to higher authorities.





Single Punch Request



Single Punch Request

Can be used for missed punches!

01

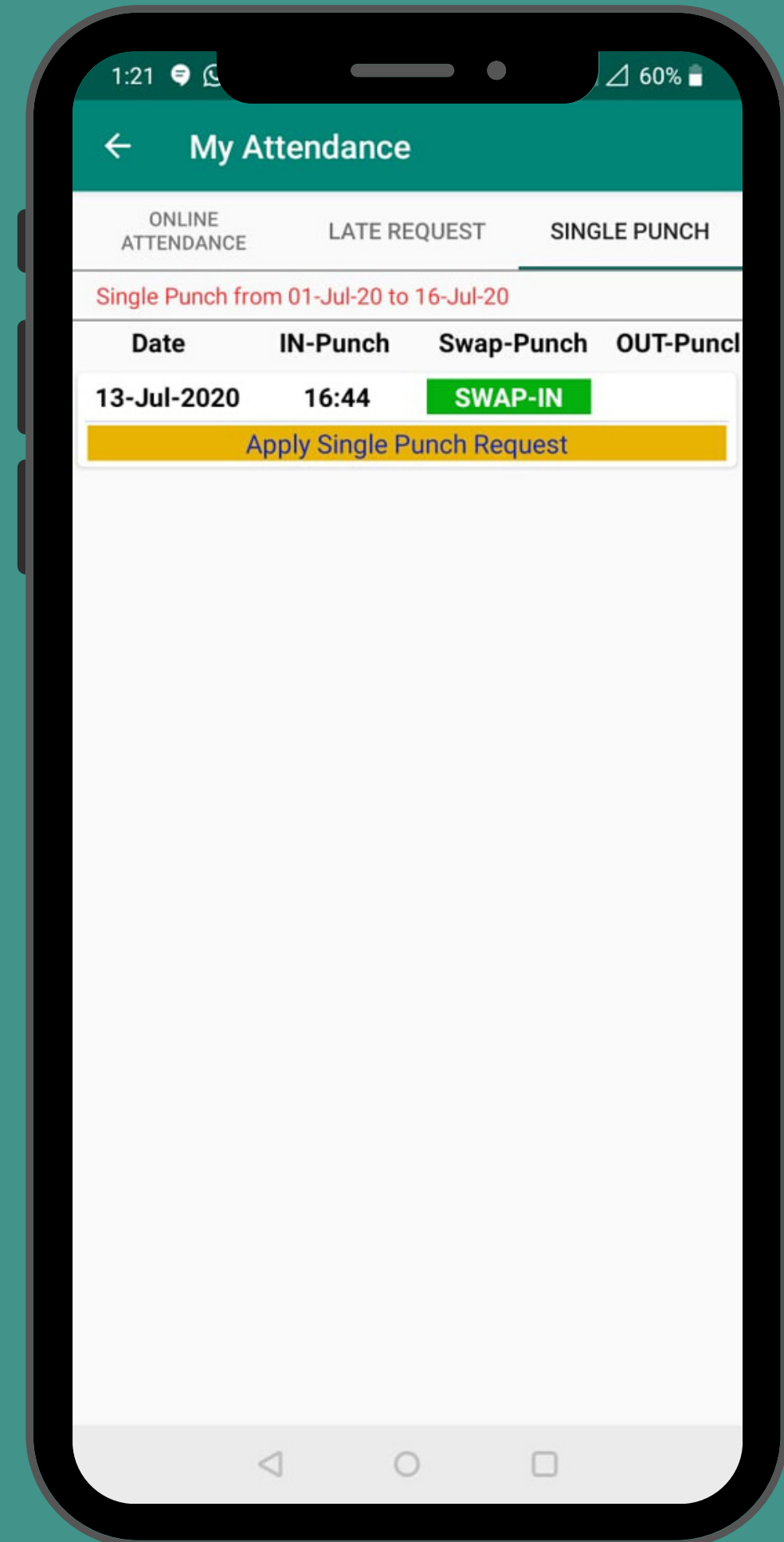
Employee applies for single punch.

02

Request goes to immediate manager.

03

Immediate Manager either approves or forwards to higher authorities.



APPROVALS

Click-Click Approve!

Pending Approvals Dashboard on the go!

This feature in the dashboard helps the higher Managers to see pending approvals at their level and allows and make a decision to approve it or send it to a level higher than theirs.

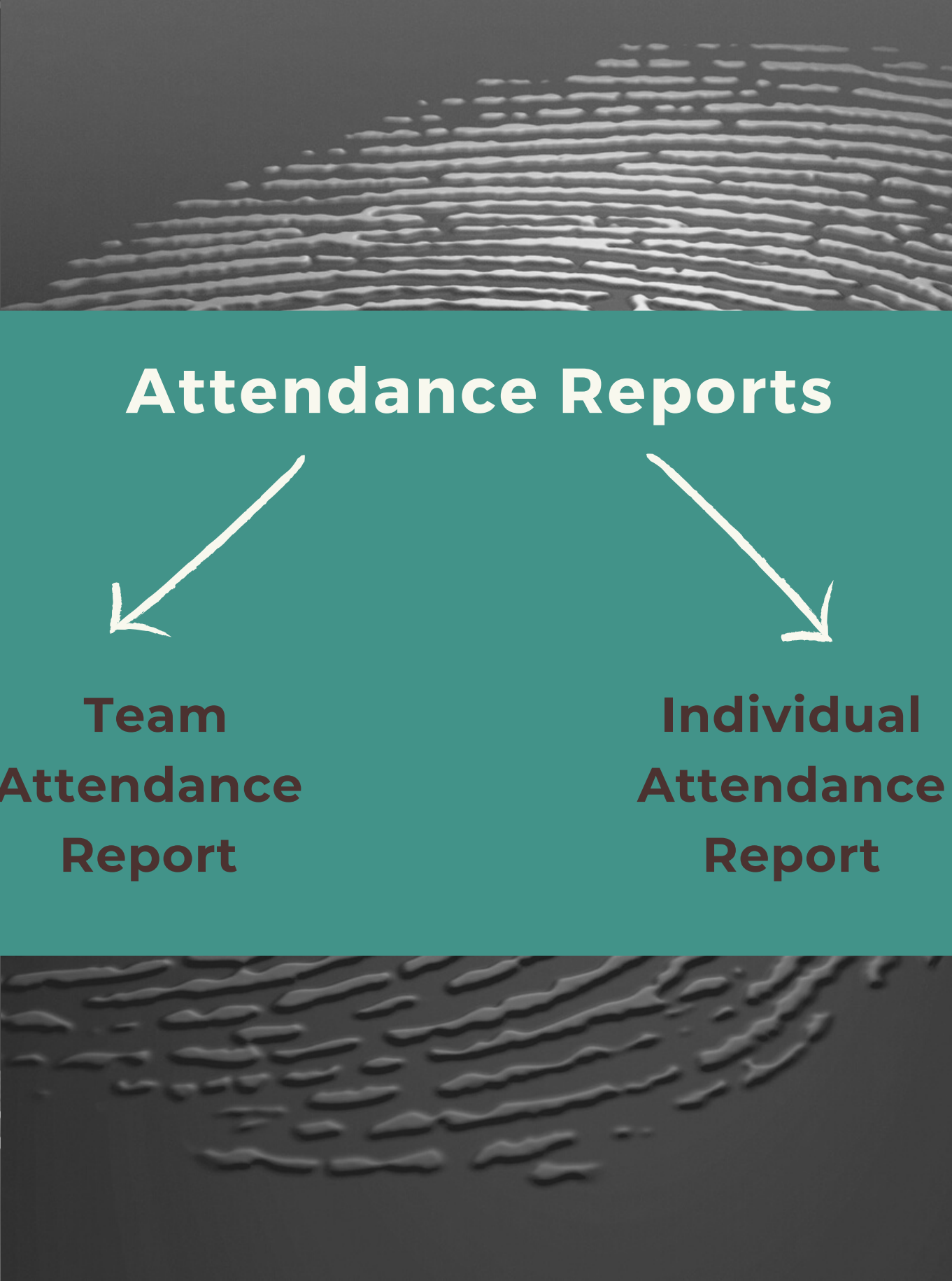




Attendance Reports

ATTENDANCE REPORTS





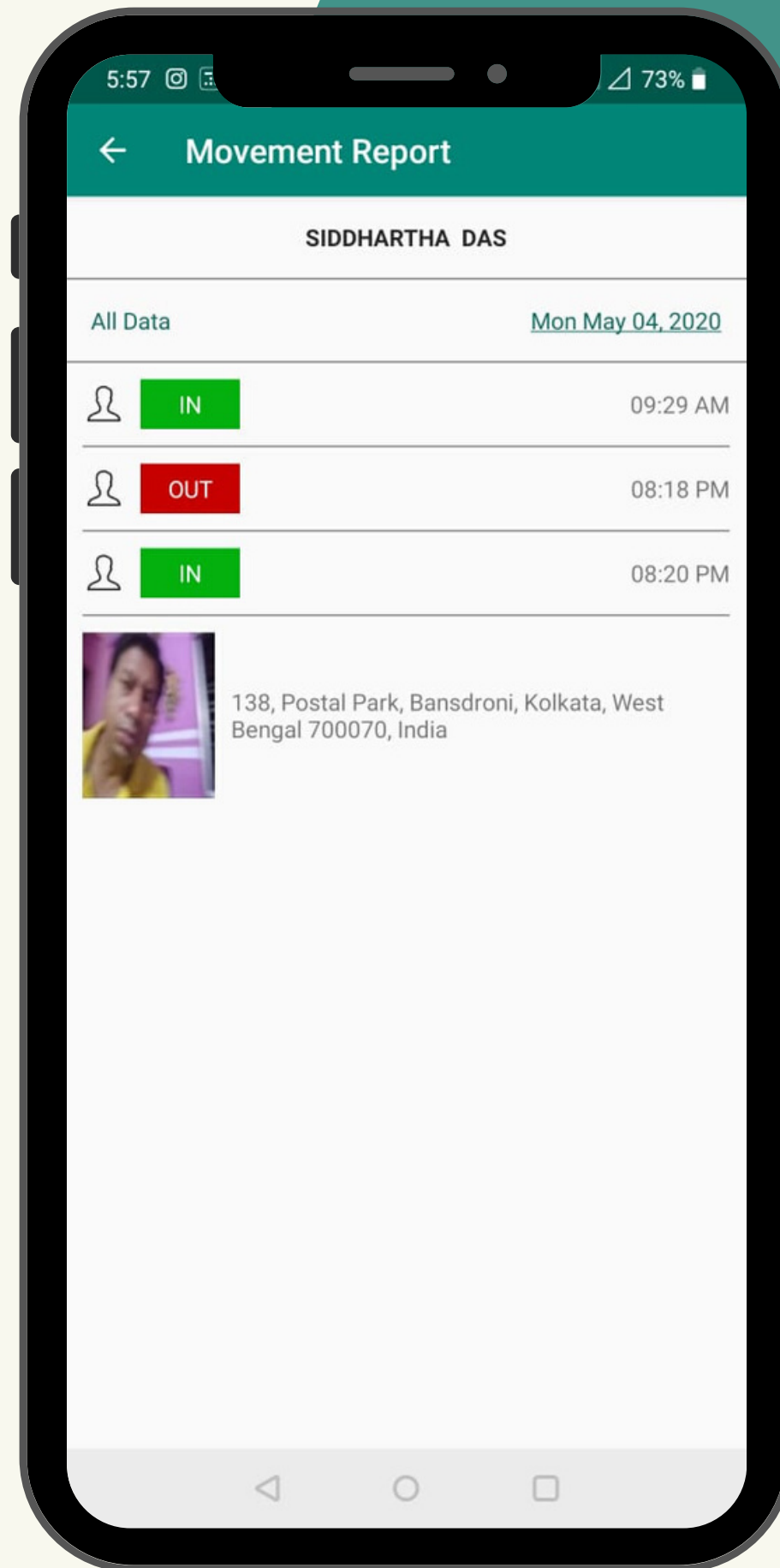
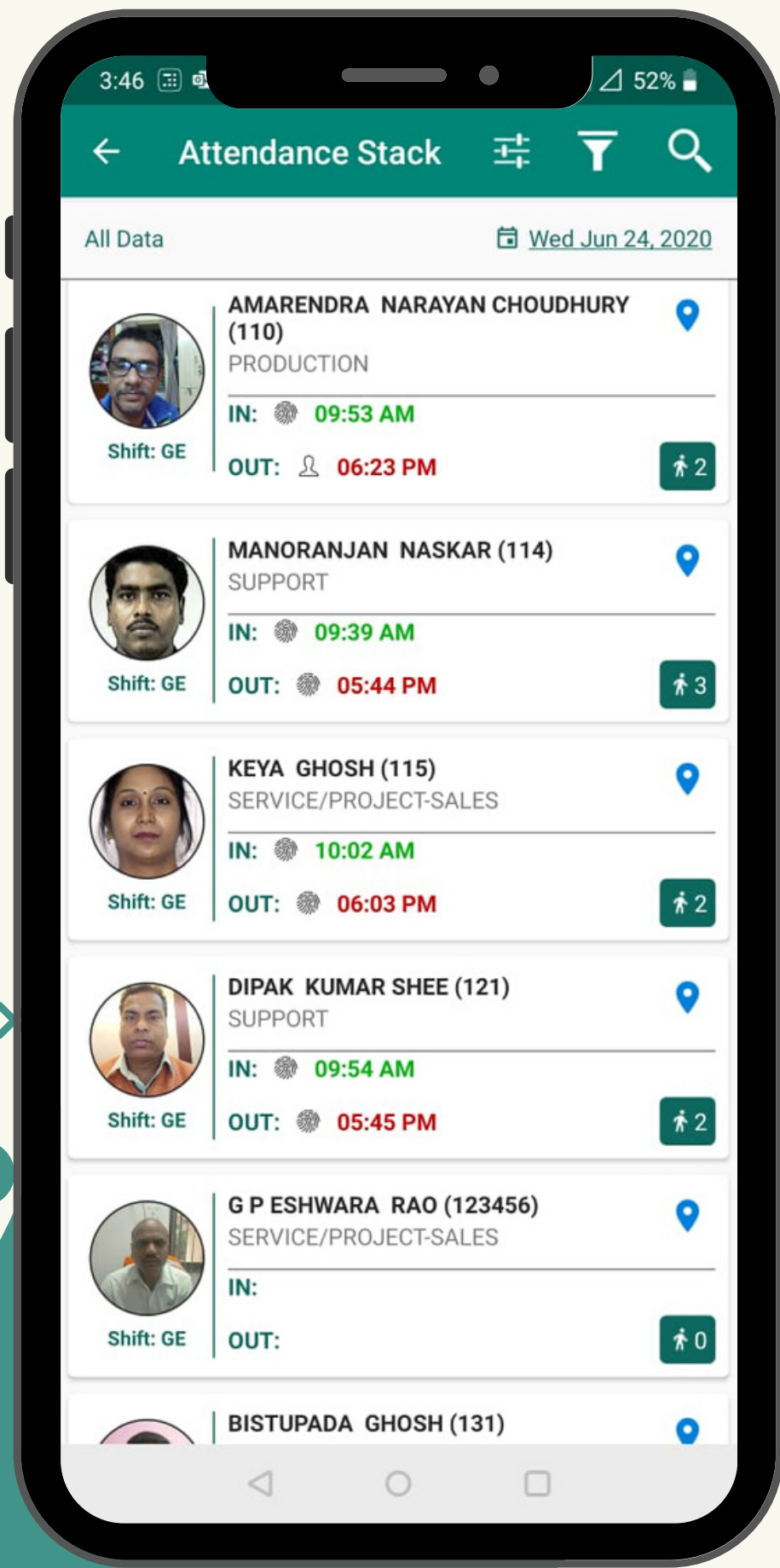
Attendance Reports



**Team
Attendance
Report**



**Individual
Attendance
Report**

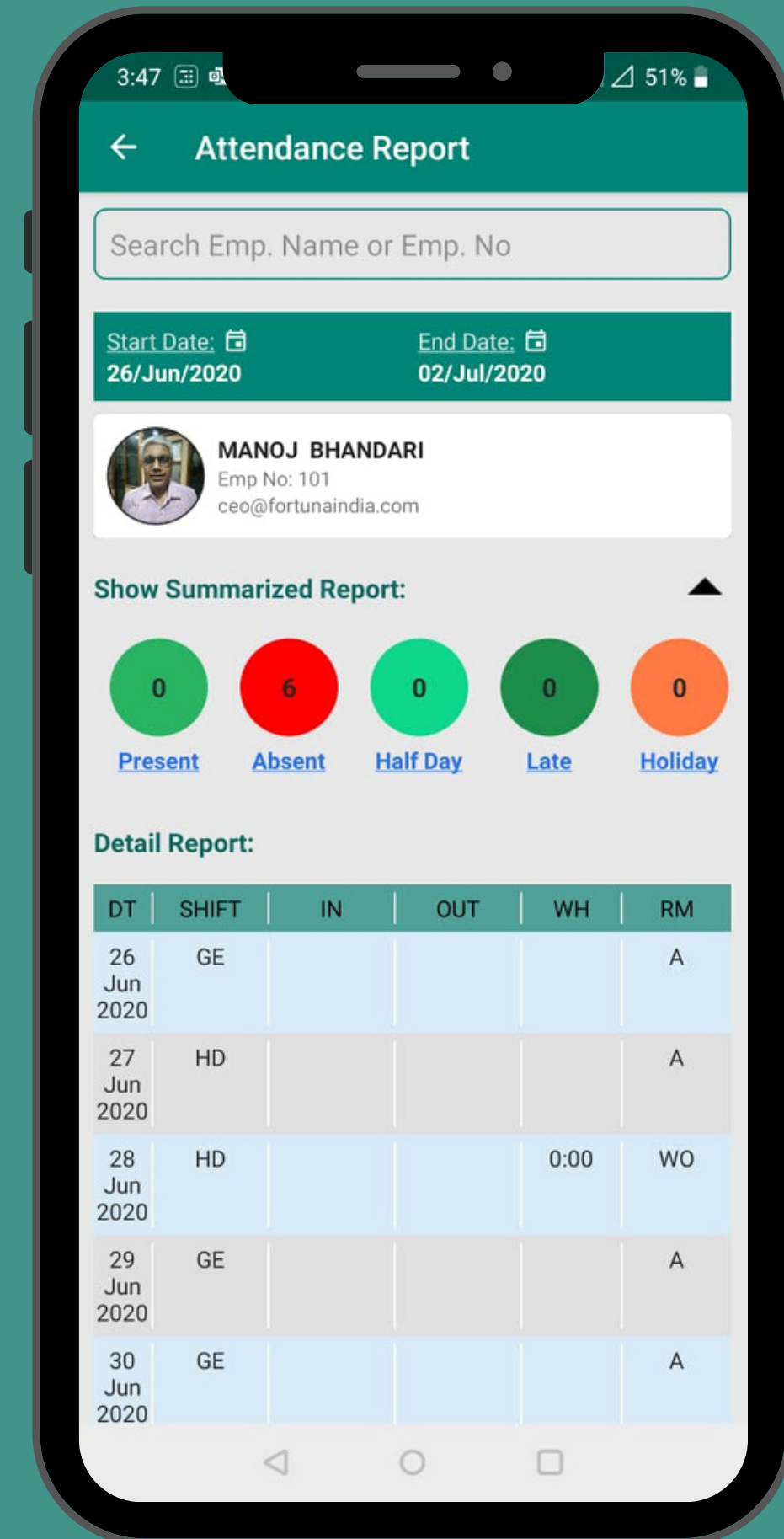


Team Attendance Report On Demand!

Attendance Stack helps Managers to check the attendance of their team employees. This includes number of days they punched in, late records, leaves and tours. This can be done on-demand. It also helps the Manger view location reports of their employee from where the punch was made. Individual employee movement can also be seen by the Manager.

Keep self tabs through Individual Attendance Report

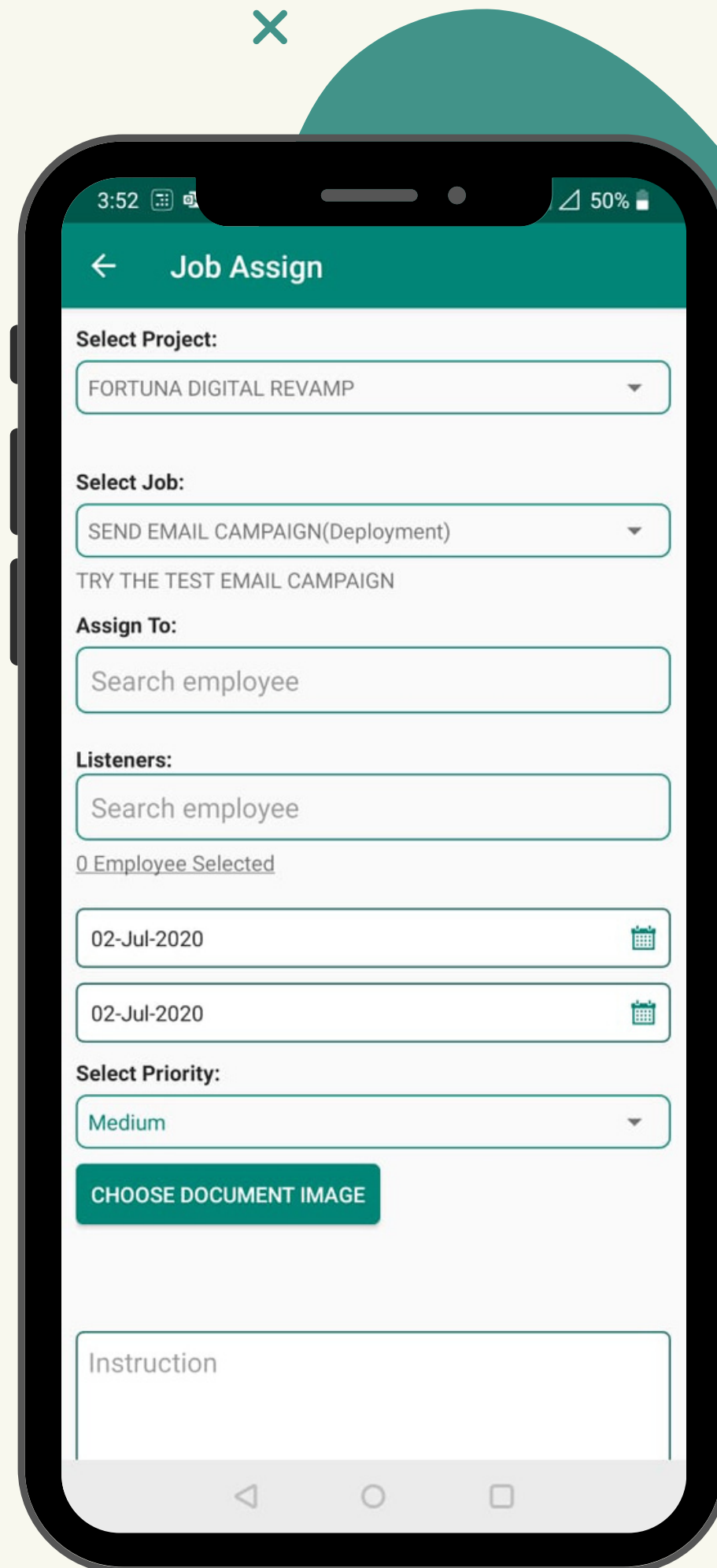
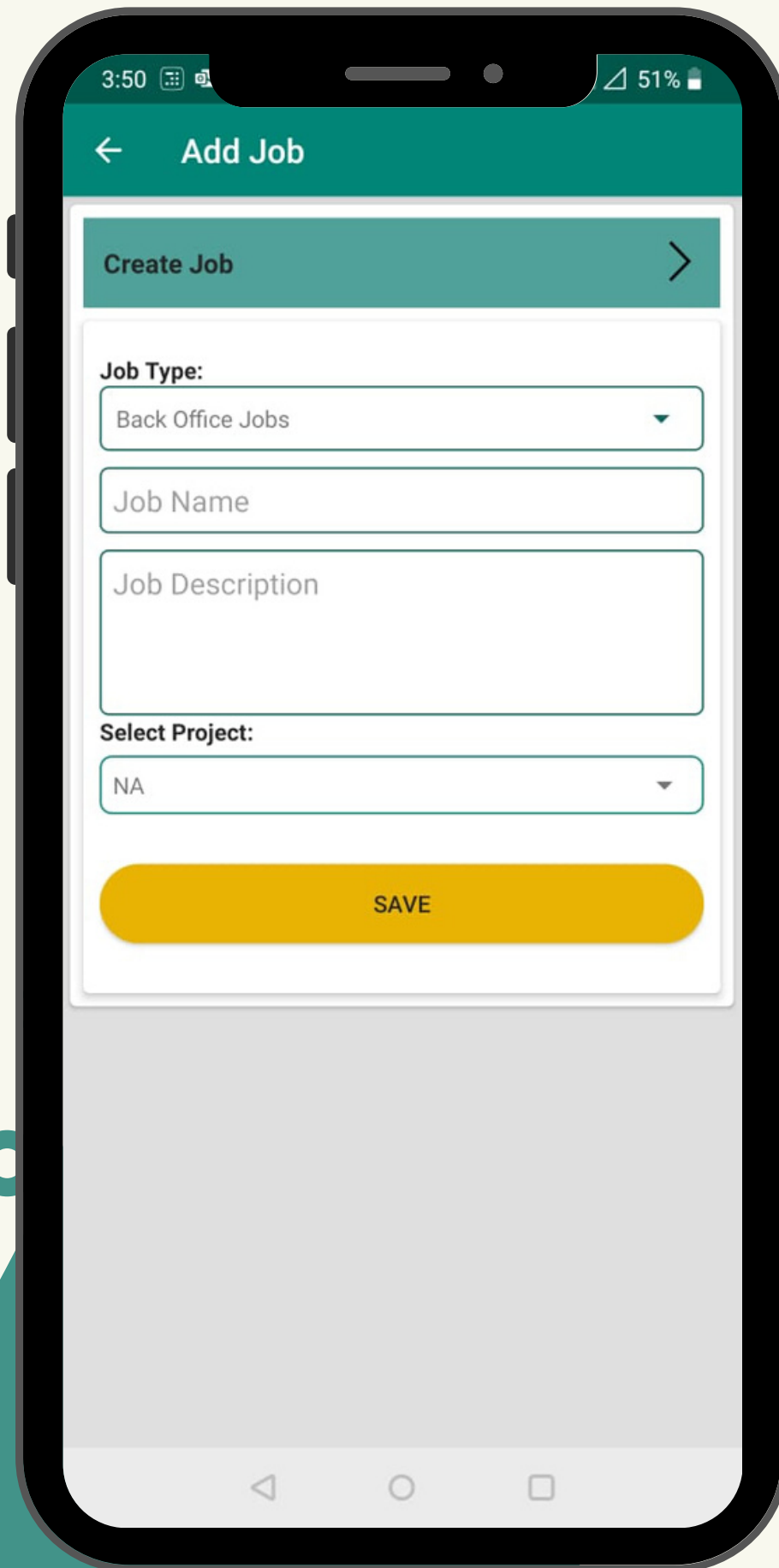
This module helps every employee to keep track of their own daily attendance and ensure transparency at ground-level



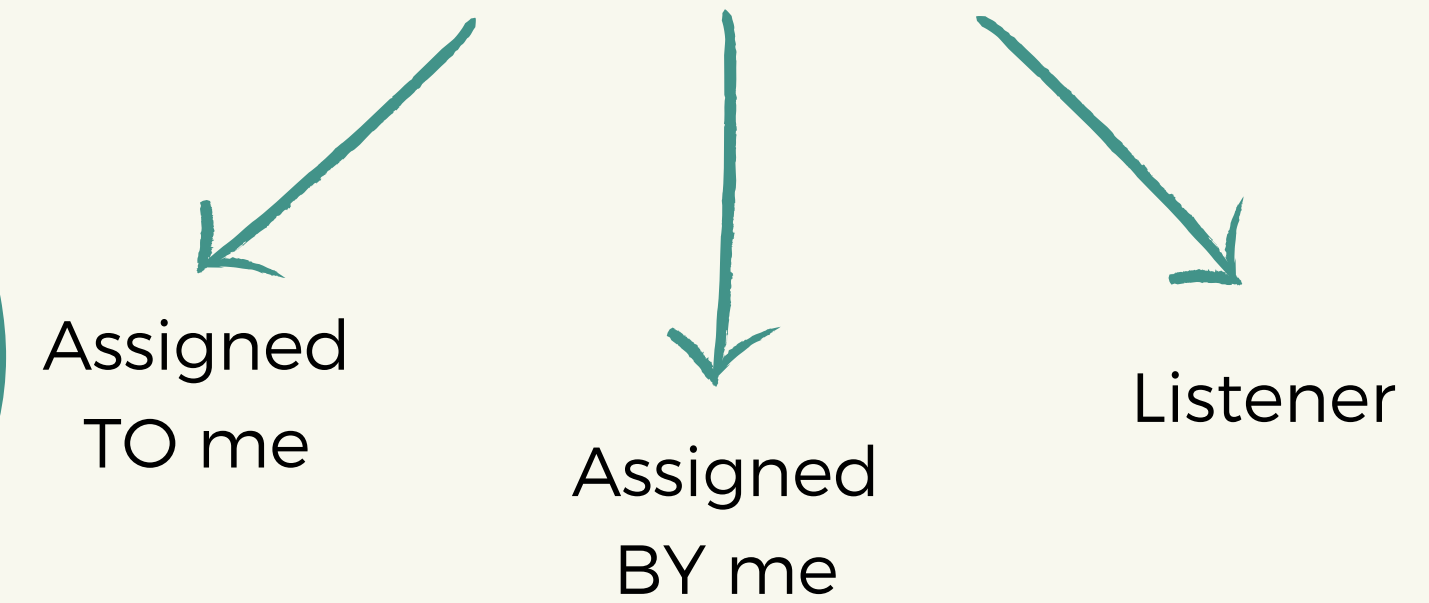


Karma: Task Tracker





Defining Task Roles



Features

Karma allows you to do the following:

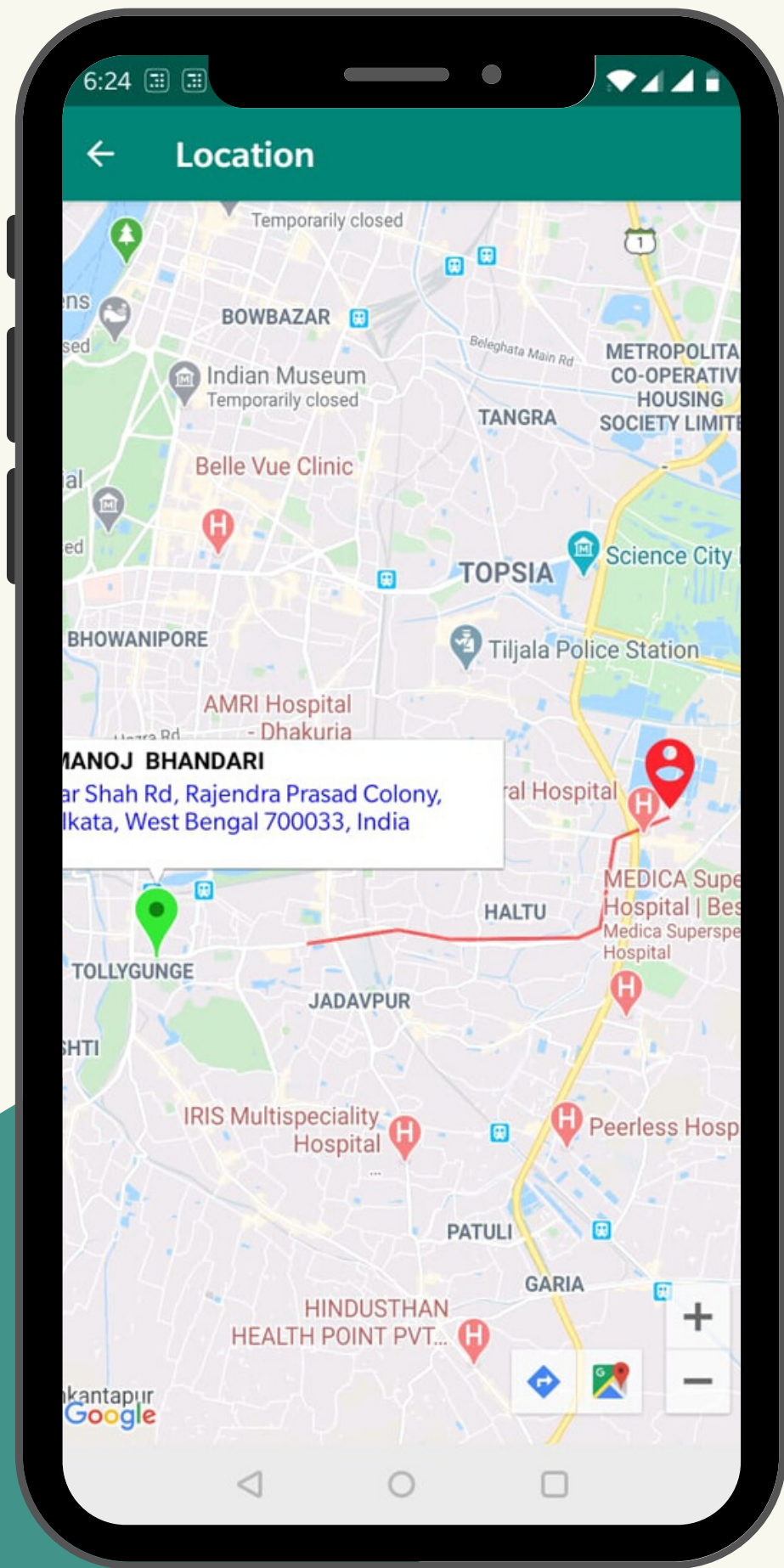
- Project-wise Allocation to increase reliability and transparency.
- Add multiple stakeholders to each task.
- Chat with all office colleagues eliminating dependence on WhatsApp and E-mail.
- Task-wise time sheets can be updated.



Employee Tracking

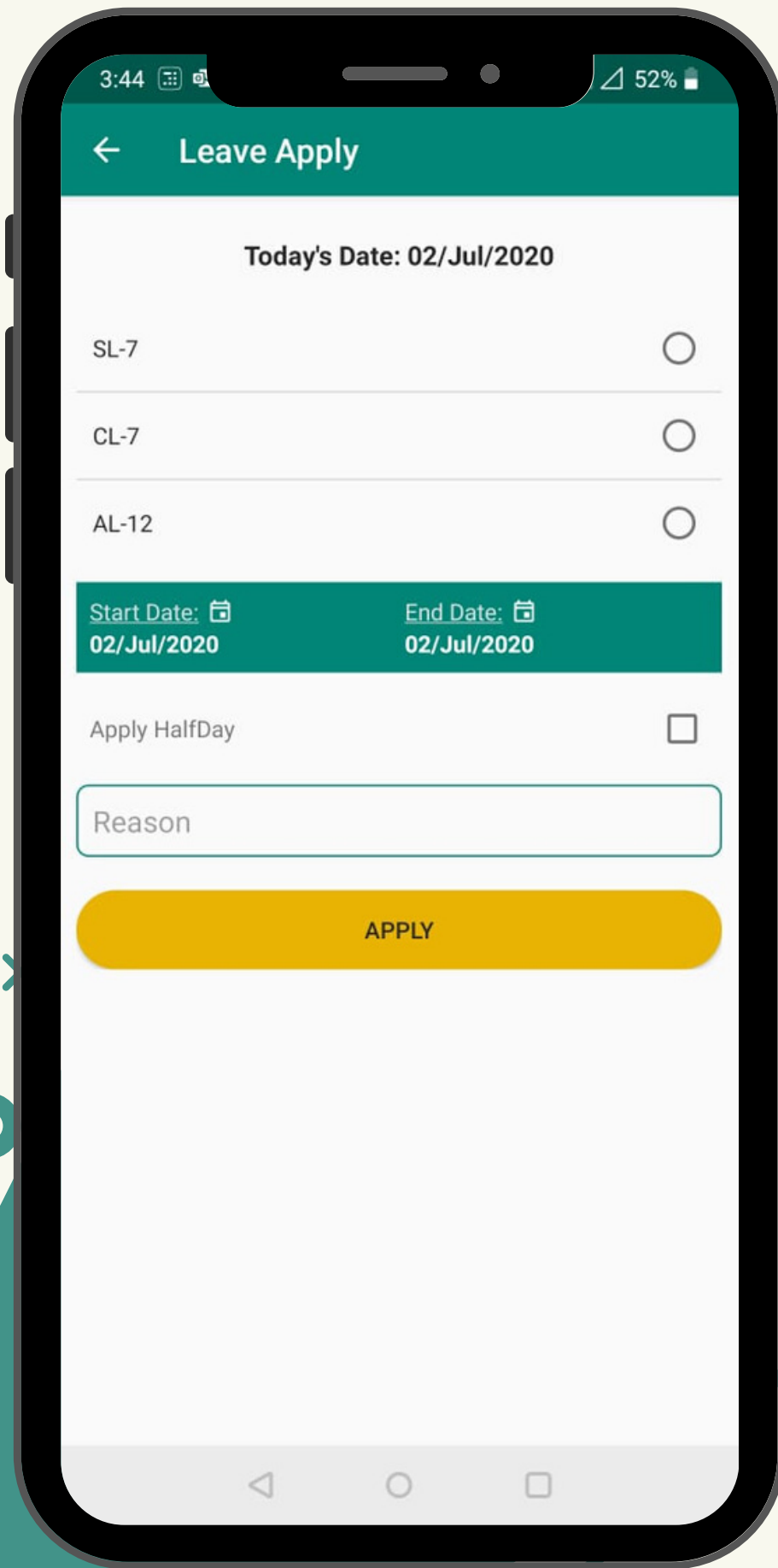
EMPLOYEE TRACKING





Track your
employees in
their
designated
shifts in
realtime.

LEAVE & TOUR APPLICATION



Leave & Tour Application made easier!

Just click on the respective buttons on Dashboard to apply for leave which then goes to the Manager for approval and is granted as per organization policy.

